

<b>Committee:</b>	<b>Scrutiny</b>	<b>Agenda Item</b> <b>5</b>
<b>Date:</b>	<b>7 December 2010</b>	
<b>Title:</b>	<b>Lead Officer's Report &amp; Action Plan</b>	
<b>Author:</b>	<b>Simon Martin, Head of Customer Support &amp; Revenue Services, 01799 510422</b>	Item for Information

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## Summary

This report updates Members on matters arising from the minutes that are not otherwise on this agenda and other items of interest.

## Committee actions

The Committee Action Plan is attached as an appendix. All actions are complete or are assigned to future dates in the committee calendar.

## Work programme

The work programme for 2010/11 is currently on track. The next meeting includes provision for further work on Emergency Planning, Business Continuity and S106 Agreements if required.